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15 November 1968

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RAV
JAB

MEMORANDUM FOR: Chief, Cartography Division
SUBJECT : GM Production Procedures

1. For some time it has been apparent that "Single-Sheet GM: Suggested Guidelines" doesn't work very satisfactorily. It is too complicated; some points are ambiguous, and parts of it are erroneous or outdated.

2. Attached is a revised draft guideline which I hope will state the production process more simply and clearly as well as bring things up to date. Would you look it over and let know when we might meet to discuss it? I will be on jury duty, as you know, but I expect to be in the office reasonably often.

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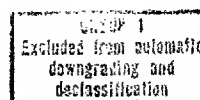


Attachment

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